NAME OF REGISTERED LIMITED LIABILITY PARTNERSHIP (RLLP):

STATE OF REGISTRATION: ______

SECRETARY OF STATE RLLP ID NUMBER: ________________  FISCAL YEAR ENDING: ____________________________ MONTH/DAY/YEAR

FEDERAL EMPLOYER ID NUMBER: _____-________________________

IF THIS IS THE INITIAL ANNUAL REPORT FILING, YOU MUST COMPLETE THE ENTIRE FORM. IF YOUR REGISTERED LIMITED LIABILITY PARTNERSHIP INFORMATION HAS NOT CHANGED SINCE THE PREVIOUS REPORT, PLEASE CHECK THE BOX AND COMPLETE LINE 7 ONLY.

1. REGISTERED AGENT & REGISTERED OFFICE MAILING ADDRESS:

2. STREET ADDRESS AND COUNTY OF REGISTERED OFFICE:

3. IF THE REGISTERED AGENT CHANGED, SIGNATURE OF THE NEW AGENT: _____________________________________________________

SIGNATURE CONSTITUTES CONSENT TO THE APPOINTMENT

4. ENTER PRINCIPAL OFFICE ADDRESS HERE: ADDRESS-

CITY-  ST-  ZIP-

5. ENTER PRINCIPAL OFFICE TELEPHONE NUMBER HERE: _______________________________________________________________

PLEASE INCLUDE AREA CODE

6. BRIEFLY DESCRIBE THE NATURE OF BUSINESS:

7. CERTIFICATION OF ANNUAL REPORT MUST BE COMPLETED BY ALL LIMITED LIABILITY PARTNERSHIPS

FORM MUST BE SIGNED BY A GENERAL PARTNER  DATE

TYPE OR PRINT NAME  TYPE OR PRINT TITLE

ANNUAL REPORT FEE: $200.00 MAIL TO: Secretary of State • Corporations Division • Post Office Box 29525 • Raleigh, NC 27626-0525
CHECK LIST FOR
REGISTERED LIMITED LIABILITY PARTNERSHIP (RLLP)
ANNUAL REPORT

This checklist is enclosed to assist you in preparing the annual report for your RLLP. Please take a few minutes and read the information provided. The RLLP annual report due date is based on the RLLP’s fiscal year end. The annual report is due by the 15th day of the 4th month following the RLLP’s fiscal year end. The Annual Report Fee is $200.00.

The following information MUST be provided by each RLLP filing an annual report with the North Carolina Department of the Secretary of State:
A. NAME OF REGISTERED LIMITED LIABILITY PARTNERSHIP
B. STATE OF REGISTRATION
C. SECRETARY OF STATE RLLP ID NUMBER
D. FEDERAL EMPLOYER ID NUMBER
E. FISCAL YEAR ENDING
G. PRINCIPAL OFFICE TELEPHONE NUMBER

1. When changing the registered agent or the registered office mailing address information, indicate the change in Item 1. The registered agent’s name must be typed or printed. The registered office’s mailing address can be a Post Office Box. The registered agent’s mailing address must be a North Carolina address.

2. If the street address of the registered office has changed, indicate the change in Item 2. The street address of the registered office must be a STREET ADDRESS and not a POST OFFICE BOX ADDRESS. The street address of the registered office must be a North Carolina address.

3. If the registered agent has changed, the new registered agent must sign consent to the appointment in the space provided. If the registered agent’s name has changed due to marriage, or by any other legal means, the corporation must indicate such change in the space provided and have the agent sign consent to the appointment under their new name. The registered agent must reside in North Carolina.

4. The principal office address should reveal the RLLP’s PHYSICAL LOCATION.

5. Enter the principal office’s telephone number in Item 5.

6. Provide a brief description of the nature of your business in Item 7. EACH RLLP MUST PROVIDE A BRIEF DESCRIPTION OF THE NATURE OF ITS BUSINESS BEFORE THE ANNUAL REPORT CAN BE FILED.

7. Check the Annual Report carefully to ensure all information required for filing has been provided. Only a general partner listed on the report may sign. Complete the signature, date, typed or printed name and title in the space provided on the form to certify that the information is accurate and current.

For more information or assistance, please contact:

Secretary of State
Corporations Division
Post Office Box 29525
Raleigh, NC 27626-0525
Phone (919) 807-2225
Toll Free 1-800-246-7636

Visit us on the Internet at Web Site:
http://www.secretary.state.nc.us/corporations

Corporations blank forms are available on the Internet at the Secretary of State Web Site.